

**TENDER NOTICE**

**WDBA RFP 2022-039**

- 1. Title** Translation Services.

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- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).

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- 3. Description** WDBA requires primary Translation Services from English to French and secondary Translation Services from English to Spanish for meeting the Official Languages obligations of the WDBA and to respond to certain communities in Michigan where Spanish may be required for effective communications.

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- 4. Solicitation Type** Request for Proposals.

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- 5. Region of Opportunity** Windsor, Ontario, Canada.

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- 6. Tendering Procedure** Open

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- 7. Summary of Key RFQ Dates** The timetable for the RFP is as follows:

RFP Process	Date
Issue RFP	November 7, 2022
Deadline for Questions & Clarifications	November 30, 2022 at 14:00:00 EST
Final Addendum	December 7, 2022
Submission Deadline	December 19, 2022 at 14:00:00 EST

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- 8. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).

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- 9. Conditions to Participation** None.

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- 10. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

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- 11. Delivery of Services** The Successful Proponent will be required to provide Translation Services, as outlined in the RFP.

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- 12. Contact** Name: Estefany Della Nina, Senior Procurement Officer ([procurement@wdbridge.com](mailto:procurement@wdbridge.com))