

TENDER NOTICE

RFQ 2019-054

- 1. Title** **QuickBooks Pro Desk Top Enterprise Consultant.**

- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.

- 3. Description** WDBA is currently looking for a QB Certified Pro Advisor for QB Desktop to help with the implementation of a number of functionalities within the finance and procurement departments.

- 4. Solicitation Type** Request for Quotations.

- 5. Region of Opportunity** Windsor, Ontario, Canada.

- 6. Tendering Procedure** Open

- 7. Summary of Key RFQ Dates** The timetable for the RFQ is as follows:

RFQ Process	Date & Time
Issue RFQ	November 18, 2019
Deadline for Questions & Clarifications	November 25, 2019 at 14:00:00 EDT
Submission Deadline / Closing date and time	November 29, 2019 at 14:00:00 EDT

- 8. Documents** Available through WDBA invitation only.

- 9. Conditions to Participation** Proponents invited to participate.

- 10. Proposal Delivery** Quotation submitted electronically to WDBA Procurement.

- 11. Delivery of Services** The Successful Proponent will be required to provide QuickBooks Pro Desk Top Enterprise Consulting, as outlined in the RFQ.

- 12. Contact** Name: Chris Hatt, Manager Procurement (procurement@wdbridge.com)