1. Title

Board Portal Solution

2. Introduction

Windsor-Detroit Bridge Authority ("WDBA") is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge ("Project") between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at www.wdbridge.com.

3. Description

Windsor-Detroit Bridge Authority ("WDBA") is seeking a commercial-of-the-shelf ("COTS") Software as a Service ("SaaS") web-based or application-based Board Document Management Solution to securely create, distribute and collaborate board materials amongst all WDBA board members.

4. Solicitation Type

Request for Proposal

5. Region of Opportunity

Ontario, Canada, Windsor

6. Tendering Procedure

Open

7. Summary of Key RFP Dates

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<th>RFP Process</th>
<th>Date &amp; Time</th>
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<tr>
<td>Issue RFP</td>
<td>January 15 2018</td>
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<tr>
<td>Deadline for Questions &amp; Clarifications</td>
<td>February 13 at 1400h EST</td>
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<tr>
<td>Final Addendum</td>
<td>February 20, 2017</td>
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<tr>
<td>Submission Deadline/ Closing Date and Time</td>
<td>February 27, 2017 at 1400h EST</td>
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8. Documents

The RFP is available only through MERX™, the electronic tendering system used by WDBA. For further information about MERX™, call 1-800-964-MERX or visit the MERX™ website at www.merx.com.

9. Conditions to Participation

Prior to obtaining access to a copy of the RFP, Proponents must execute and submit a Non-Disclosure Agreement. These documents are available through MERX™.

10. Proposal Delivery

Proposals must be submitted electronically to MERX™ using the MERX™ electronic bid submission system.

11. Delivery of Services

The Successful Proponent will be required to provide services for up to three years with an option for WDBA to renew for up to two additional one-year periods. In-person attendance may be required in Windsor or Toronto.

12. Contact

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Email: procurement@wdbridge.com