1. **Title**

   9th Floor Office Furniture.

2. **Introduction**

   Windsor-Detroit Bridge Authority ("WDBA") is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge ("Project") between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).

3. **Description**

   WDBA has leased an additional floor at our Main Office in Windsor, Ontario and requires office furniture to fit this space for our needs.

4. **Solicitation Type**

   Request for Quotation.

5. **Region of Opportunity**

   Windsor, Ontario, Canada.

6. **Tendering Procedure**

   Open

7. **Summary of Key RFQ Dates**

   The timetable for the RFQ is as follows:

<table>
<thead>
<tr>
<th>RFQ Process</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issue RFQ</td>
<td>March 12, 2020</td>
</tr>
<tr>
<td>Deadline for Questions &amp; Clarifications</td>
<td>March 19, 2020 at 14:00:00 EST</td>
</tr>
<tr>
<td>Submission Deadline / Closing date and time</td>
<td>April 27, 2020 at 14:00:00 EST</td>
</tr>
</tbody>
</table>

8. **Documents**

   The RFQ is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).

9. **Conditions to Participation**

   None.

10. **Proposal Delivery**

    Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.

11. **Delivery of Services**

    The Successful Proponent will be required to provide Office Furniture, as outlined in the RFQ.

12. **Contact**

    Name: Estefany Della Nina, Procurement Officer ([procurements@wdbridge.com](mailto:procurements@wdbridge.com))