

## TENDER NOTICE

WDBA RFP 2021-019

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- 1. Title** Executive Coaching Services.
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- 2. Introduction** Windsor-Detroit Bridge Authority (“**WDBA**”) is a non-agent Crown corporation with headquarters in Windsor and is responsible for the design, construction, financing, operation, and/or maintenance of a new Gordie Howe International Bridge (“**Project**”) between Windsor, Ontario and Detroit, Michigan through a public-private partnership. Further information about WDBA can be obtained at [www.wdbridge.com](http://www.wdbridge.com).
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- 3. Description** The objective of this Request for Proposal is to identify an organization to perform Executive Coaching Services. Continuing with Leadership Development efforts including the completion of 360 Assessments for the CEO and Senior Leadership Team, and the action plans arising from these assessments, as an extension of this work, WDBA wishes to procure services for Executive Coaching in both team and individual settings that will occur throughout the contract period.
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- 4. Solicitation Type** Request for Proposals.
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- 5. Region of Opportunity** Windsor, Ontario, Canada.
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- 6. Tendering Procedure** Open
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- 7. Summary of Key RFQ Dates** The timetable for the RFP is as follows:
- | RFP Process                             | Date                           |
|---|--------------------------------|
| Issue RFP                               | March 10, 2021                 |
| Deadline for Questions & Clarifications | March 24, 2021 at 14:00:00 EST |
| Final Addendum                          | April 7, 2021                  |
| Submission Deadline                     | April 19, 2021 at 14:00:00 EST |
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- 8. Documents** The RFP is available only through MERX, the electronic tendering system used by WDBA. For further information about MERX, call 1-800-964-MERX or visit the MERX website at [www.merx.com](http://www.merx.com).
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- 9. Conditions to Participation** None.
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- 10. Proposal Delivery** Proposals must be submitted electronically to MERX using the MERX electronic bid submission system.
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- 11. Delivery of Services** The Successful Proponent will be required to provide Executive Coaching Services, as outlined in the RFP.
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- 12. Contact** Name: Estefany Della Nina, Procurement Officer ([estefany.dellanina@wdbridge.com](mailto:estefany.dellanina@wdbridge.com))  
Chris Hatt, Procurement Manager ([chris.hatt@wdbridge.com](mailto:chris.hatt@wdbridge.com))